



Xcel Project
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Driver– Furniture Recycling

Purpose of Role: to support the Furniture Manager in delivery and collection of furniture and other items to clients of the Furniture Recycling Shop in line with business standards. To support the Logistics Supervisor in warehouse duties, as directed.

Key Responsibilities

- To enable the delivery of furniture and associated items as directed by the Furniture Manager to timescales and customers service standards.
- Drive delivery van as required (multi drop)
- To organise delivery routes in an efficient way to time and cost standards
- To ensure van is loaded to maximise efficiency
- To support warehouse management - assisting as necessary the Logistics Supervisor and warehouse team members in co-ordination of warehouse storage, including minor refurbishment of items
- Data recording
- Assisting in Health and Safety requirements within the warehouse
- Other tasks as directed by Furniture Manager.

Key Skills & Attributes

- Ability to work to timescales
- Customer service skills
- Ability and strength to lift and move heavy items within warehouse, in and out of van and into people's homes within Health and Safety limits.
- Driving license required – Category B (3.5 ton)
- Organisation skills and spacial awareness
- Team Player
- Flexibility

Responsible to: Furniture Manager

NB: Applicants must be aged 25 or over to comply with insurance requirements.

